

**AIR CORPS BASIC FLYING SCHOOL
ENID, OKLAHOMA**

1941



**VANCE AFB 71ST FTW
ENID, OKLAHOMA**

2011



Welcome to Vance AFB

Inbound JSUPT Student Handbook
1 September 2011



"The mission of the 71st Flying Training Wing is to develop professional Airmen, deliver world-class Joint Pilots and deploy combat ready warriors."

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DEPARTMENT OF THE AIR FORCE
71ST OPERATIONS SUPPORT SQUADRON (AETC)
VANCE AIR FORCE BASE, OKLAHOMA



Lt Col Donald C. Callaghan
Commander, 71st Operations Support Squadron
301 Gritz Street, Suite 53
Vance Air Force Base, Oklahoma 73705-5202

Ghostriders-

Welcome to the 71st Operations Support Squadron (71 OSS). You will find your assignment at Vance Air Force Base to be both enjoyable and rewarding. In the OSS, we provide the operations support required to accomplish the wing's pilot training mission.

I will serve as your commander during your stay at Vance Air Force Base. As you progress in your Air Force journey from an Officer Awaiting Pilot Training (OAPT) to Joint Specialized Undergraduate Pilot Training (JSUPT) student to post JSUPT training and graduated pilot, you will remain in the 71 OSS. My chain of command will provide outstanding support to ensure we meet our mission of producing disciplined, professional pilots for the USAF, USN, USMC, and our international partners.

You will be assigned to the 71 OSS Training Flight during your status as a student. The Student Training Flight Office will help facilitate your base in-processing, and developed this handbook since you will not be assigned a formal sponsor. They are also available to provide information about the local area, our squadron, and any other assistance you may need. If you have further questions, please contact them at (580) 213-6396.

Uniforms for Officers Awaiting Pilot Training (OAPT) are as follows: Mondays are service uniform (blues, khakis, charlies), Tuesday-Friday is ABU/BDU/DCU or flight suit for USN personnel. The Senior Marine authorizes wear of flight suits for USMC personnel.

Vance AFB has an excellent working relationship with the city of Enid. It is a great town full of patriotic support with plenty to do. I know you will feel welcomed by the Enid community. For more adventurous outings the larger metropolitan areas of Oklahoma City and Tulsa are less than two hours away. Again, welcome to Vance AFB and the Ghostriders. I look forward to meeting and working with you soon.

Sincerely,

DONALD C. CALLAGHAN, Lt Col, USAF
Commander



DEPARTMENT OF THE AIR FORCE
71ST OPERATIONS SUPPORT SQUADRON (AETC)
VANCE AIR FORCE BASE, OKLAHOMA



MEMORANDUM FOR JSUPT INBOUND STUDENTS

FROM: 71 OSS/DS

SUBJECT: Student Management Office JSUPT Welcome Letter

1. Welcome to Vance Air Force Base, the USAF's only Joint Specialized Undergraduate Pilot Training wing! Team Vance trains more than 400 Air Force, Navy, Marine Corps and allied student pilots each year. As the second busiest airfield in the Air Force, Vance flies more than 55,000 sorties for more than 81,000 flying hours per year. The wing operates more than 200 T-1 Jayhawk, T-6 Texan II, and T-38 Talon aircraft to accomplish the JSUPT mission.
2. For inbound Navy and Marine Corps personnel welcome to the best kept secret in the Department of the Navy and the finest pilot training operation in the country! Do not hesitate to contact the Naval Aviation Training Unit (NATU) for questions or information: (580) 213-5569, DSN 448-5569, or via e-mail natu.admin@vance.af.mil.
3. There is no "quarterdeck" at Vance; instead the Cherokee Inn is the 24-hour check-in location. All inbound students will report to the lodging office, Building 714, as soon as they arrive regardless of the day or hour. On the following day, after reporting into the Cherokee Inn, proceed to the 71 OSS Training Flight, located in Building 690, Room 34 and report in between the hours of 0800 – 1100. This is where you will start your in-processing. Regardless of your report no later than date (RNLTDD) on your orders, you should plan on arriving to Vance AFB, no later than 10 duty days prior to your JSUPT class start date or any TDY report date. This will allow ample time to in-process to the base and accomplish your pre-UPT checklist or TDY pre-departure checklist.
4. JSUPT is a challenging 54 week program! From start to finish you will be at a running pace with little down time or availability for leave. During JSUPT you will be dedicated to academic study, mission preparation, and teambuilding with your classmates. Each class consists of about 28 students with Active Duty Air Force, Air Force Reserves, Air National Guard, Navy, Marine Corps and International students; needless to say we have variety here at Vance AFB. The instructor pilot corps also consists of the different services as well.
5. I would like to remind you, for Air Force pilots there is a ten year active duty service commitment starting after JSUPT graduation. Additionally, if you are eliminated from JSUPT or drop on request you will meet a reclassification board to determine if you will be retained and retrained or separated from the Air Force. In the past, some members mandatorily separated from the Air Force were required to pay back their academic scholarships from ROTC or USAFA.
6. Our staff developed this handbook to facilitate your transition into Vance AFB and the JSUPT environment, please read it carefully since many of your questions will be answered within. Good luck on your PCS... ***Ghostriders... Always Professional.***

//signed,sao,21Dec10//
SCOTT A. ORR, Maj, USAF
Director of Student Operations, 71 OSS

UPT CLASS DATES

	Preflight/Academic Phase	Primary Phase (T-6)		Advanced Phase (T-1 or T-38)
Class	UPT Syllabus Start	Syllabus Start	Track Select	Formal UPT Graduation
1201	4-Oct-10	18-Nov-10	25-Apr-11	28-Oct-11
1202	27-Oct-10	14-Dec-10	17-May-11	23-Nov-11
1203	23-Nov-10	20-Jan-11	8-Jun-11	16-Dec-11
1204	21-Dec-10	15-Feb-11	30-Jun-11	27-Jan-12
1205	26-Jan-11	11-Mar-11	22-Jul-11	17-Feb-12
1206	17-Feb-11	4-Apr-11	12-Aug-11	16-Mar-12
1207	14-Mar-11	26-Apr-11	6-Sep-11	6-Apr-12
1208	5-Apr-11	18-May-11	28-Sep-11	27-Apr-12
1209	26-Apr-11	9-Jun-11	21-Oct-11	18-May-12
1210	18-May-11	1-Jul-11	17-Nov-11	15-Jun-12
1211	9-Jun-11	25-Jul-11	13-Dec-11	6-Jul-12
1212	30-Jun-11	15-Aug-11	18-Jan-12	27-Jul-12
1213	25-Jul-11	7-Sep-11	13-Feb-12	17-Aug-12
1214	16-Aug-11	29-Sep-11	7-Mar-12	7-Sep-12
1215	8-Sep-11	24-Oct-11	30-Mar-12	5-Oct-12
1301	04 Oct 11	18 Nov 11	23 Apr 12	26 Oct 12
1302	27 Oct 11	14 Dec 11	14 May 12	16 Nov 12
1303	23 Nov 11	19 Jan 12	06 Jun 12	14 Dec 12
1304	21 Dec 11	14 Feb 12	28 Jun 12	18 Jan 13
1305	25 Jan 12	09 Mar 12	20 Jul 12	15 Feb 13
1306	16 Feb 12	02 Apr 12	10 Aug 12	15 Mar 13
1307	12 Mar 12	24 Apr 12	04 Sep 12	05 Apr 13
1308	02 Apr 12	15 May 12	26 Sep 12	26 Apr 13
1309	24 Apr 12	07 Jun 12	19 Oct 12	17 May 13
1310	16 May 12	29 Jun 12	14 Nov 12	14 Jun 13
1311	07 Jun 12	23 Jul 12	11 Dec 12	03 Jul 13
1312	28 Jun 12	13 Aug 12	15 Jan 13	26 Jul 13
1313	23 Jul 12	05 Sep 12	11 Feb 13	16 Aug 13
1314	14 Aug 12	27 Sep 12	07 Mar 13	06 Sep 13
1315	06 Sep 12	22 Oct 12	01 Apr 13	04 Oct 13

IFS DATES

IFS Class Number	IFS Start Date	IFS Grad Date
1201	1-Sep-11	4-Oct-11
1202	21-Sep-11	24-Oct-11
1203	12-Oct-11	14-Nov-11
1204	28-Oct-11	1-Dec-11
1205	17-Nov-11	21-Dec-11
1206	4-Jan-12	3-Feb-12
1207	23-Jan-12	23-Feb-12
1208	8-Feb-12	13-Mar-12
1209	28-Feb-12	30-Mar-12
1210	19-Mar-12	19-Apr-12
1211	5-Apr-12	8-May-12
1212	24-Apr-12	24-May-12
1213	14-May-12	14-Jun-12
1214	31-May-12	2-Jul-12
1215	19-Jun-12	20-Jul-12
1216	9-Jul-12	9-Aug-12
1217	25-Jul-12	24-Aug-12
1218	14-Aug-12	14-Sep-12

BEFORE YOU ARRIVE

1. Call the Cherokee Inn Lodging (VOQ) up to 90 days prior to reserve a room for your first few nights. You are required to stay at the Cherokee Lodge or the Temporary Living Quarters while waiting for housing. You may stay at the Cherokee Inn up to 30 days. The Air Force will reimburse you for the first 10 days, but you will have to use BAH to pay over ten days. Remember, you must pay every 15 days for your room. Save your itemized lodging receipts for filing your PCS travel voucher.

Cherokee Inn: (580) 213-7358



2. Student mail may be forwarded prior to arrival using the general delivery address. Visit <https://moversguide.usps.com/> to change your address. Before you address your mail for delivery, you need to call the base postal service center at (580) 213-7204 or DSN 448-7204 and give them your name and approximate date of arrival.

General Delivery Address:

Name

200 Fields Street

Vance AFB, OK 73705-500

3. The DoD created a new website to help you with your PCS to Vance AFB. Please check out <http://www.militaryinstallations.dod.mil> for more information on Vance AFB and how to plan your PCS.

4. You may call or e-mail the Training Flight if you have specific questions about the base or policies. **The Training Flight is the office that you will be reporting into the first day.**

71OSS.OST@vance.af.mil

Training Flight: DSN: 448-6396; Commercial: (580) 213-6396

Training Flight Fax: DSN 448-7338; Fax Commercial: (830) 213-7338

5. Firearms and weapons e.g. guns, ammo, bows and arrows, crossbows, etc, are not allowed in the Cherokee Inn, the TLF, or the UOQ. You must declare all firearms and weapons with the security forces. They will have you fill out an AF Form 1314 and which you will take to the OST Flt/CC for signature.

6. If you have a special needs family member for the exceptional family member program, please contact the Airman and Family Readiness Center (580) 213-6330.

7. Pets are not allowed in the Cherokee Inn, the TLF, or the UOQs. If you have a pet, you may arrange for boarding at one of the following facilities:

Animal Care of Enid (580) 234-7387

Oakwood Veterinary Clinic (580) 237-9999

Olson Animal Hospital (580) 237-6901

Cedar Acres Kennel (580) 233-6706

Pawsitive Pet Styles (580) 242-7297

Enid Pet Hospital (580) 237-3377

Groom Closet (580) 242-1930

Wheatland Animal Clinic (580) 237-1245



WHAT TO BRING

1. Gather the following items for in-processing to ensure a smooth transition during the first few days. **Some of these items may already be in a packet provided to you by your commissioning source:**

Bring the following to in-processing at the OSS Training Flight

- 1.1. 30 copies of orders (Front and Back)
 - 1.2. Military ID card (CAC)
 - 1.3. Copies of ADLS training certificates for Information Protection and Information Assurance dates
 - 1.4. CITI Government Travel Card (if you have one) – Must be released from previous unit
 - 1.5. Released from Defense Travel System (if previously enrolled)
 - 1.6. Pen, pencil, notebook, and folder
 - 1.7. Most recent official Physical Fitness Assessment Test scores
- Note: You will be tested IAW AFI 36-2905, *Fitness Program*, if you do not have a current PT Test score. You have 42 days from the time you arrive to acclimate to the environment here; however, you can choose to test earlier if you wish.

In addition to the items above, take the following items with you as you in-process to the base

- 1.7. Marriage certificates if married en-route
 - 1.8. Proof of car registration and insurance (must remain current)
 - 1.9. Medical records
 - 1.10. Dental records
 - 1.11. Immunization records
 - 1.11. Flight records folder (if you have one)
 - 1.13. Flight evaluation folder (if you have one)
 - 1.14. FAA Class III Medical (if you have one)
 - 1.15. Traffic Management Office paper work and receipts from move if applicable
 - 1.16. All uniform items: blues, ABUs, and service dress. (Flight suits will be issued prior to Introductory Flight Screening (IFS))
2. Other recommended items to bring include for setting up your residence
- 2.1. Computer and printer
 - 2.2. Recreational reading materials
 - 2.3. Iron and ironing board
 - 2.4. Kitchen/Cooking utensils and dishes
 - 2.5. UOQ rooms are set up similar to a college dorm room with the addition of a small kitchen. Keep this in mind when considering what items to bring. Contact the Lodging Office for further information.

TRAVEL

1. For students arriving via airlines. Will Rogers International Airport in Oklahoma City is the closest major airport to Vance. Taxi service to Enid is available through Anytime Airport Shuttle to and from Will Rogers International Airport, 24 hours a day, seven days a week. Students must call (580) 233-8578 or (580) 402-0339 to make arrangements as the trip takes about 1¾ hours one-way. Someone will meet the student at the gate with a "your name" card. Please make reservations for this trip at least three days in advance, cost is \$100.

Keep itemized receipts for all of your travel expenses.

2. For students arriving by ground vehicle. If traveling by car, all highways are well marked. If driving in on Interstate 35, take the Enid exit and head west on US 412/64. Once in Enid turn left onto Van Buren (US 81) and head south. At Southgate Road, take a right and proceed until you see a well marked sign for the Vance AFB main gate. Students will need to ask directions at the gate to the Lodging Office, Building 714.

Per Diem Allowance: is designed to reimburse you and your family for the costs associated with meals and lodging when you travel to your new duty station. Per Diem is available for both CONUS and OCONUS moves. The military uses 350 miles per day as the standard one-day travel distance to compute per diem payments. To determine the maximum number of days for which per diem is payable, take the official mileage between duty stations and divide by 350. An additional day of travel is allowed if the remainder is 51 miles or more.

For a list of all PCS entitlements/allowances see your Finance Office and visit:
<http://tinyurl.com/47yqkse>



FIRST DAY IN-PROCESSING

1. Monday thru Friday between 0800 and 1100, after checking into the Cherokee Lodge, proceed to the 71st Operations Support Squadron, building 690, Training Flight, room 34, to in-process. The Training Flight can be reached at (580) 213-6396 or DSN 448-6396. Students must be in uniform--***no flight suits, or PT gear***. Bring the items listed above. Remember, you only get one chance to make a good first impression on your new Flight Commander and his staff.

1.1 Air Force officers see Mr. David May (first desk on left in Registrar's office) or OST Assistant (2nd desk on Left) immediately upon checking in to receive in-processing checklist and get entered into the student database.

1.2. Joint Service students (Navy, Marine) same as AF. You will then be directed to see Ms. Kay Mitchell (Rm. 33), then report to the NATU (Naval Aviation Training Unit)/MATSG (Marine Air Transportation Support Group) in building 179.

1.3. International Students same as AF. You will then be directed to the International Military Student Office for further in-processing actions.

2. A comprehensive in-processing checklist with all required actions is provided on your first day. This checklist must be completed within two weeks of arrival. No leave is allowed until the in-processing checklist is completed. You will also be given the ***OAPT Guidebook***, with specific "single source" information, OSS policies, and TDY pre-departure checklists that will help you be a self-sufficient officer.



HOUSING

1. **Unaccompanied/Single Members.** You are required to live in the Unaccompanied Officer Quarters (UOQ). Unaccompanied/single members are not authorized to reside off-base without specific prior authorization from the 71 OSS/CC.

The Dormitories include:

- 1 large bedroom that includes an extra long full size bed, chest of drawers, desk, and entertainment center.
- 1 kitchen with stove, refrigerator, and microwave
- 1 private bathroom
- Every room is cable, internet, and phone ready, please make arrangements with the following companies for services:
 - Suddenlink Communications (580) 237-7373
 - AT&T (580) 242-2576
- Laundry facilities are centrally located within each UOQ building and the service is free
- Wait time for a dormitory room averages from 1 day to 3 weeks (these times are an average and vary from class to class)

2. **Married/Accompanied Members.** Members have the option to buy or rent off-base or to rent on-base from Pinnacle (privatized housing office).

On-base privatized Housing is owned/managed by Pinnacle, and you may sign up for their waiting list (580) 234-0498 or <http://vance.pinnaclefamilyhousing.com>

To rent with Pinnacle you must have copy of orders that includes dependents. In some cases a copy of the DEERS paperwork showing your dependents or a marriage license (if married in route) will be accepted. Military-to-military couples both must be stationed at Vance and a copy of both members orders is required.

- The first month's rent will be pro-rented and is due at lease signing. You will also need to provide a check for the following month as the government allotment takes time to get started.
 - Consider using and requesting advanced Dislocation Allowance (DLA) or advanced pay to ease this burden
- Rent is equal to your BAH, utilities (water/electric/gas) are included - rent is paid via allotment
- Free yard care (except for inside fenced yards and flowerbeds)
- No pet or security deposit (two pets allowed)
- Free pest control - quarterly and as needed
- 3 and 4 Bedroom houses available
- Weekly resident appreciation events
- Appliances included: gas stove, refrigerator, dishwasher, with washer/dryer hookups
- \$20,000 of renter's insurance included in rent at no extra cost.

3. For a list of off-base housing availability check local newspapers, online, and visit <http://ahrn.com> Visit the Housing Management Office (co-located with Pinnacle at 4405 Lehr Street) for a briefing prior to signing any lease on or off base. The Housing Management Office offers security deposit waivers for electricity and water for anyone living off-base along with information on the local community.





DEPARTMENT OF THE AIR FORCE
71ST OPERATIONS SUPPORT SQUADRON (AETC)
VANCE AIR FORCE BASE, OKLAHOMA

MEMORANDUM FOR VANCE AFB JSUPT STUDENTS

FROM: 71 OSS/DS

SUBJECT: Unaccompanied Officer Quarters

1. The Unaccompanied Officer Quarters (UOQ) are an important Quality of Life (QoL) benefit for students and provided to all students as a modern, functional, well maintained and comfortable residence while stationed at Vance AFB. The UOQs also promote pride, professionalism and personal dignity. The governing regulation for UOQs is AFI 32-6005 with AETC Supplement, *Unaccompanied Housing Management*, dated 16 March 2010.
2. All unaccompanied JSUPT Active Duty Air Force, Air Force Reserve, ANG, USN, USMC, and international students are required to occupy the UOQ. The current UOQ policy letter is maintained at the Cherokee Inn and on the 71 OSS SharePoint.
3. When a new student in-processes, they will be assigned a UOQ room and must move into their room immediately.
4. The Cherokee Inn will maintain a waiting list for students who wish to terminate their UOQ occupancy a.k.a. "BAH waiting list."
5. Students are not allowed pets in the UOQs and having a pet at Vance AFB is not a criterion for approval to reside off base with BAH. Unaccompanied students must receive prior permission from the Director of Student Operations, to purchase, lease, or rent a house with the intent to reside off-base and receive BAH. All unaccompanied students with questions regarding the criteria for approval to reside off-base and receive BAH are directed to review AFI 32-6005 with AETC Supplement and the JTFR Vol 1.
6. The MSG/CC shall, IAW AFI 32-6005 Para 1.2.3.11, retain the final approval/disapproval authority for hardship requests. One example of hardship includes excessive household goods (HHG). IAW AFI 32-6005 Para 1.2.8.23, the UH Manager and TMO will calculate the local drayage and storage costs of HHG for determining eligible unaccompanied personnel assigned to or terminating from government quarters. See AFI 32-6005 Para 5.1.3.5 for HHG calculation rules. The template for a hardship request is maintained on the OSS SharePoint.

//signed,sao,21Dec10 //
SCOTT A. ORR, Maj, USAF
Director of Student Operations, 71 OSS

TRAFFIC MANAGEMENT OFFICE

1.1. Inbound/Arriving at Vance. If you are accomplishing a Personally Procured Move (PPM) (formerly titled DITY move), you should have been given a signed copy of the Form 2278 by the counselor at your previous assignment. If it is not signed, you will need to contact your previous TMO office and arrange for them to send you an emailed PDF of the Form 2278 with the counselor's signature (block 10.c.) to hand-carry in. You will need to come into the office (Bldg. 200, Suite 213) in order to finish processing your PPM move.

1.2. In order to complete each PPM move you will need:

- 1.2.1.** Copy of your orders (and amendments) (TMO will not make copies)
- 1.2.2.** Original DD 2278
- 1.2.3.** Voucher for any advance operating allowances (if applicable)
- 1.2.4.** Certified empty and full weight tickets with name, SSN, signature of weight master and vehicle information
- 1.2.5.** Travel Voucher (DD 1351-2, MAR 2008- available at the TMO)
- 1.2.6.** Copy of Rental contracts (if any vehicles were rented or moving equipment used)

1.3. This process should be accomplished as soon as possible upon arrival to the base. Once a PPM filing is complete, the member should expect reimbursement/payment in approximately 30-40 days from finance.

2.1. For a Household Good Shipment (HHG) once the shipment is booked and picked up at origin, the delivery of the items is handled directly by the shipping company. You should be able to see the information regarding your shipment(s) by registering for a DPS account on www.move.mil and scheduling the delivery date. Also you can contact the shipping company directly via the provided phone number. If a phone number was not provided, the Joint Personal Property Shipping Office (JPPSO) will be the point of contact to locate the shipper. Their contact number is 1 (800) 588-7709.

2.2 If you are residing in the dorms and your HHG shipment will not fit upon delivery, partial delivery to the dorm and storage will be required. The member should go to the Housing Office (Bldg. 714) with a list of items that are unable to fit in the dorms. They will be able to advise you of the next steps in the process and give an AF Form 150 to document the items that will need storage.

2.3. If you have any more questions regarding these processes or to schedule an appointment for an outbound move, contact the Vance TMO at (580) 213-7470 or DSN 448-7470. Welcome to Vance AFB!

SPOUSE AND FAMILY INFO

There are many avenues in which spouses and families can “in-process” and receive aid to smooth the transition while settling in at Vance AFB and Enid. Even though it is a small community, there are plenty of things to do and people to meet who are sharing the same experience.

A. First things first; make sure your spouses and dependents are “in the system” right away, meaning that they are properly enrolled in DEERS (Defense Enrollment Eligibility Reporting System) and that they have the necessary dependent ID cards. Make a trip to the MPF (first floor of Bldg. 500) to get this taken care of. Call (580) 213-7500 for more information about the proper procedure and paperwork required.

B. An important stop for student spouses while in-processing is the **Airman & Family Readiness Center**, a family support office that can be found at every Air Force base. How the A&FRC can help:

1. **Spouse employment and volunteer opportunities:** The staff is knowledgeable about openings in Enid and can provide individualized guidance.
2. **Heartlink Seminar:** This is a spouse orientation aimed at spouses who are new to the military and Vance AFB. They will learn about the mission at Vance, military life, and meet other spouses.
3. **Spouse Guide:** A free and detailed Vance AFB spouse guide is available for pick-up.
4. **Resources:** Computers, internet access, fax, scan, and copy machines are free for use.

The A&FRC is designed to handle any questions that spouses might have while navigating through the military life and refer them to the right place whether in the center, on-base, or off-base. **No question is too random!** The A&FRC is located in Bldg. 314 across from the gym by the track; same building as the library and the number for the front desk is (580) 213-6330.

C. Moving with children can make in-processing all the more hectic. If you need a break, child care is available at Vance AFB. Thanks to the Air Force Aid Society, active duty Air Force members may receive **free PCS child care at the Vance AFB Child Development Center [CDC] on base** for up to 20 hours. Bring a copy of your orders to the Airman & Family Readiness Center to receive your free child care within 60 days of arrival. All children may participate in activities and receive child care for a fee [given space available] at the Child Development, Youth, and Teen Centers on base. If you'd like to hire a babysitter, a list of **Red Cross certified babysitters** in the area can be found at the CDC as well. Another Air Force Aid Society Program, **Parents Night Out**, was developed to provide weekend child care once a month for children six weeks to ten years of age. The cost is \$4 per hour, per child. Call the CDC at (580) 213-7310 to sign up [reservations are required].

D. Undergraduate Pilot Training can be a busy and trying for families due to long hours and stress... but it can also be fun. There are several **support systems** for student spouses at Vance

AFB where lifelong friends can be made and positive experiences can be shared! Two prominent spouse groups at Vance are the **Officers Spouses Club (OSC)**, a club for all officers' spouses [oscatvance@yahoo.com] and the **Student Spouse Group (SSG)**, aimed specifically toward student pilot spouses [studentspousegroup@gmail.com]. In addition to social gatherings, both of these spouse groups facilitate their own **playgroups for children** of all ages. Often, spouses in each particular UPT class will have their own smaller gatherings to talk, share a meal, vent, etc. Make sure your spouse knows they are not alone.



PHYSICAL FITNESS

1. If you are not involved in a fitness program, we recommend you start one before your arrival. **To start and graduate JSUPT you must meet satisfactory physical fitness standards IAW AFI 36-2905, *Fitness Program*.** During your first month of JSUPT, you will receive two Physical Fitness Assessments. The first is the official physical fitness assessment including a composite score from the abdominal circumference, sit-up, push-ups, and run. The other is the Fighter Aircrew Conditioning Test. You can best prepare for these tests with a weight and aerobic training program.

2. During the first month of JSUPT the Air Force Physical Fitness Assessment Test will be administered per AFI 36-2905, *Fitness Program*. Students who fail to meet the fitness standard will be entered into a conditioning program and retested. IAW AETCI 36-2205V4, *Formal Flying Training Administration and Management*, **students with consecutive unsatisfactory fitness standards will be removed from JSUPT and potentially meet a reclassification board.**

Note: The max weight to start JSUPT is 245 lbs

3. The Fighter Aircrew Conditioning Test (FACT) will determine an individual's muscular fitness as it applies to operating high-G aircraft and identify anaerobic weakness that can be improved through specific physical conditioning. The FACT contains eight exercise events divided into two categories: Strength Test and Muscular Endurance Test. The individual's total FACT score is calculated by adding together the strength and endurance scores. See AETCI 11-406, *Fighter Aircrew Conditioning Program*, for more information.



EXPECTATIONS

1. Responsibilities. Until you begin JSUPT, you will be known as an OAPT (Officer Awaiting Pilot Training) student, and formally known as “casual” Lieutenant. Your first responsibility as an OAPT is to complete in-processing. The checklists provided by the office will help you greatly in accomplishing this task. As an officer you are expected to show initiative, ingenuity and accountability. The first step is to reference the OAPT Guidebook, applicable references and regulations..

2. Accountability. Your duty day is from 0800 – 1630, and you may not depart Vance AFB or Enid until the end of the duty day. Every day you will be required to report to the training office at 0800 or to your long-term job at the time directed by your supervisor. UOD on Mondays is blues, and ABUs the rest of the week. On Mondays at 0830, all OAPTs (regardless of job) will report to the Base Auditorium for weekly Roll Call. Roll Call is the Flight Commander’s opportunity to pass along critical information to all OAPTs as well as receive feedback. Failure to attend either daily or weekly roll call will result in adverse administrative actions.

3. Student Duty Officers (SDOs). Within the training flight office you will find several Lieutenants known as SDOs working various projects for the Flt/CC and Assistant Flt/CC. These Lieutenants will be your first stop for any training office related issues or questions, and are a great resource for more information.

4. Uniform Wear. As an officer in the U.S. Air Force, your dress and appearance should never be brought into question. UOD on Monday is Blues and ABU the rest of the week. You will not wear a flight suit at Vance until authorized by your Flight Commander in JSUPT.

5. Core Values. The Military Core Values must be present in every aspect of your lives including off duty time as you are an officer 24/7. Every day you will experience situations in which your attitude and integrity is tested. Your response to these situations will eventually turn into habits. Start becoming the officer that you have envisioned yourself to be.

6. Alcohol. If you consume alcohol, you must know when to stop. Know your limits and do not cross them. The repercussions for alcohol related incidents are extremely severe. Any alcohol related incident is grounds for removal from JSUPT, and possibly the military. Don’t ruin your career or your life by being careless.

7. The Wingman Policy. We take care of each other. Being a good wingman isn’t just about being a DD. Good wingmanship is about being the voice of reason in a sticky situation and never leaving a buddy behind. **A good wingman will not only have a plan, but will carry out that plan or get the plan back on the right track when things go wrong.**

HELPFUL WEBSITES & REGULATIONS REFERENCED

Vance AFB – <http://www.vance.af.mil>

Vance AFB Services – <http://www.vanceservices.us>

Air Force Portal – <https://www.afportal.mil>

US Postal Service Movers Guide – <https://moversguide.usps.com>

Armed Forces Crossroads – <http://www.afcrossroads.com>

Military One Source – <http://www.militaryonesource.com>

Military Homefront – <http://www.militaryhomefront.dod.mil/>

DoD Military Installation Guide – <http://www.militaryinstallations.dod.mil>

Pinnacle Housing – <http://vance.pinnaclefamilyhousing.com>

Defense Personal Property System (TMO moves) – <http://www.move.mil>

Automated Housing Referral Network – <http://www.ahrn.com>

Foreign Clearance Guide (need *.mil computer access) – <https://www.fcg.pentagon.mil>

DOSS IFS – <http://www.dossifs.com>

71 OSS Student Central SharePoint – <https://vance.eis.aetc.af.mil/71log/71oss/training>
(use your e-mail CAC certificate)

AF e-publishing – <http://www.e-publishing.af.mil>

AFI 36-2905, *Fitness Program*

AETCI 36-2205V4, *Formal Flying Training Administration and Management*

AETCI 11-406, *Fighter Aircrew Conditioning Program*

AFI 36-3003, *Military Leave Program*

OAPT Guidebook (located on OSS SharePoint)

FREQUENTLY ASKED QUESTIONS

- Q.** Are USN and USMC students required to live in the dormitories or UOQs?
A. Yes, all students are required to live in the UOQs according to the housing policy memo.
- Q.** If approved to reside off-base, may a student purchase a home?
A. Yes, upon passing IFS and meeting with the base financial planner at the Airman and Family Readiness Center (580) 213-6330.
- Q.** What is the Vance AFB basic allowance for housing (BAH)?
A. Search for the 73705 zip code at <http://www.defensetravel.dod.mil/perdiem/bah.html>
- Q.** When does my USAFA “60 days of leave” end and can I get back any unused leave?
A. See AFI 36-3003 Para 14.11. You may not get back any unused leave.
- Q.** May I take advanced leave?
A. Yes, your flight commander will need to be briefed by you and they will approve the leave on a case by case basis. See AFI 36-3003 Para 6.3.
- Q.** Can I take leave in pilot training?
A. No, you may not miss a duty day (Mon-Fri) while in UPT. No leave is approved within 10 duty days of UPT starting.
- Q.** Can I get married during pilot training?
A. Yes, the best time is to plan over a 3 day weekend during a federal holiday. Do not plan on departing prior to 1630 on Friday and you must return by 2300 on Sunday or Monday. You are not guaranteed leave while in pilot training.
- Q.** Can I get married en-route during my first PCS?
A. Yes, keep your marriage certificates.
- Q.** My wife and I are expecting the birth of our child, what can I expect from the OSS?
A. First of all congratulations! If you are an OAPT or Graduate, you are authorized permissive paternity leave IAW AFI 36-3003. If you are in JSUPT, keep your Flight and Class Commanders informed of the dates so your schedule may be adjusted. Call the Airman and Family Readiness Center for information on special services provided.
- Q.** Can I just “try out” pilot training to see if I like the job?
A. No, the time to make that decision is during IFS or before your class starts. As of Day-1 you are now in the JSUPT training pipeline and retention and reclassification are not a guarantee if you “drop on request.”
- Q.** I heard to fly the C-130 I must track to T-44 and PCS to Corpus Christie, TX.
A. No, As of FY11 all C-130 assignments will be from the T-1 track.

Q. How do I find out my TDY training dates?

A. The OSS office will provide this information during in-processing or your MPF can provide the dates.

Q. Are my TDY dates flexible?

A. No, TDY dates are not flexible. AFPC utilizes a complex system to ensure the training quota for the TDY schools are met.

Q. Why do my TDY and JSUPT dates change?

A. TDY or JSUPT dates change based on the needs of the Air Force. For example, if a student is eliminated from IFS another student must move into their class start. Many bases are responsible for filling the quota for IFS and ASBC, Vance AFB maybe tasked to fill the shortfall quota.

Q. What is the typical IFS attrition/elimination rate? And what happens if I'm eliminated from training?

A. 10%-13% Your paperwork package will meet a reclassification and retention board at HQ AFPC.

BASE FACILITIES

Base Phone Numbers	Hours	(580) Area Code
Name		Phone Number
AAFES (Base Exchange)	M-Th 0900 – 1900 F-S 0900 – 2000 Sun 1000 – 1800	213-7366
Base Operator	24 Hrs	213-5000
Bowling Center	<i>Snack Bar</i> M-F 0600 – 2100 Sat 0900 – 2100 Sun 0900 – 1830 <i>Bowling</i> M-F 1100 – 2230 Sat 1300 – 2230 Sun 1300 – 2100	213-7331
Cherokee Inn Lodging	24 Hrs	213-7358
Commissary	M Closed T-F 0900 – 1900 Sat 0900 – 1800 Sun 1000 – 1700	213-7788
Fitness Center	M-Th 0500 – 2300 F 0500 – 2100 Sa - Su 0800 – 2000 Holidays 0800 – 1600	213-7670
Vance Collocated Club	<i>Dining</i> M-F 1100 – 1300 <i>Evening Meals</i> M-F 1700 – 2000 Sat - Sun 1700 – 1900	213-7595
Airman and Family Readiness Center (A&FRC)	M-Th 0730 – 1630 Fri 0930 – 1600	213-6330

Position	Phone Number (580) Area Code
Flt/CC	213-6381
International	213-6353
ADO	213-7846
Navy	213-7707
OST Assist.	213-7132
SDO	213-7088
Assist. Registrar	213-6396
Marines	213-6437